

nd state board of psychologist examiners

402 East Main Avenue, Suite 5 - Bismarck, ND 58501
P. 701.214.5580 – F. 605.355.6961

August 21, 2017 @ 12-1:15pm CT

AGENDA

1. **Call to Order & Attendance** (Dr. Haugen, Presiding)
2. **Mission Statement - Purpose and mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public. **History.** The 1967 legislative assembly passed legislation establishing the state board of psychologist examiners, codified as North Dakota Century Code chapter 43-32. The board licenses psychologists, industrial-organizational psychologists, and applied behavior analysts, and registers applied behavior analysts.
3. **INVITED ATTENDEE**
 - a. Dr. Catherine Yeager (supervisor of Dr. Jocelyn Soderstrom), 12:05pm (Dr. Adams Larsen)*
4. **INQUIRY ITEMS**
 - i. ABA Endorsement -- documents in Basecamp (Mr. Schaibley - Update)
 - ii. Telepractice Questions from Dr. Aasen (Mr. Schaibley/Dr. Haugen)
 - iii. LABA and RABA Questions from Ms. Barchenger -- document in Basecamp (Dr. Boomgaarden)
 - iv. Post-doctoral inquiry from Dr. Tara Geigle -- document in Basecamp (Mr. Schaibley)
5. **COMMITTEE BUSINESS**
 - a. **Board Office** (Dr. Haugen)
 - i. Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.) – to be reviewed in September 2017 meeting
 - ii. Meeting Minutes to be approved
 1. July 17 & 18, 2017 – Board Retreat Meeting (distributed by Dr. Adams Larsen via email)
 - iii. Vendor Transition Updates
 1. Dropbox vs Basecamp
 - iv. Future full board meeting dates -- discussion (see document in Basecamp)
 - v. Procedure and Functions Manual Updates
 1. Distributions to committee leads for review/discussion in September meeting
 - vi. Committee assignments (review document in Basecamp)
 - b. **Budget Committee** (Dr. Kolstoe)
 - i. Budget of 2017-2018
 - c. **Legislative Committee** (Dr. Kolstoe)
 - i. Administrative Code Draft

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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- d. **Outreach/Training Committee** (Dr. Adams Larsen)
 - i. Training
 - 1. FARB – Regulatory Law Seminar (RLS) Savannah, GA October 5-8, 2017
 - 2. ASPPB – Meeting of Delegates Waikoloa, HI October 18-22, 2017
 - e. **Complaints Committee*** (Dr. LaRocque)
 - i. Dr. Flemmer – (Update from Dr. Adams Larsen)
 - ii. Investigator Updates
 - 1. Dr. David Brooks
 - iii. Business Items
 - f. **Applications Committee*** (Dr. Ulven)
 - i. Sit for Oral Exam
 - 1. Mr. Taylor Hill (LABA)
 - ii. Business Items*
 - 1. Dr. Travis (Mr. Schaibley)
 - 2. Service/Experience Category definitions on PLUS form (APPIC; Dr. Ulven)
 - 3. Dr. Deirdre D’Orazio (Dr. Haugen)
 - g. **Examination Committee*** (Dr. Haugen)
 - i. Scheduling of Oral Exam dates
 - 1. Oct 11th, 2017
 - 2. Future Dates - discussion (see document in Basecamp)
 - ii. Feedback from board on PRE
 - iii. Recommendations for the Administrative Code related to PRE process/procedures
 - iv. Consultation call with ABA colleagues
 - h. **Continuing Education Committee** (Dr. Haugen/Dr. Boomgaarden)
 - i. Consent Agenda (see document in Basecamp)
 - ii. CE tracker software
- 6. SPECIAL TOPICS**
- a. School Psychology (Dr. Kolstoe) – potential outreach collaboration with NDBCE (Dr. Adams Larsen)
 - b. DoH Autism Advisory Group (Dr. Boomgaarden)
 - c. Child Support Enforcement Meetings (Dr. Adams Larsen/Mr. Schaibley)
- 7. Other Business Arising – time permitted**
- 8. Adjourn**

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Next Board Regular Meetings (noon CT to 1:00 pm): SEP 18, OCT 16, NOV 20, DEC 18 – 2018 – NEED TO ADD DATES

Committee Meetings: TBA

Oral Exams: 2017: Oct. 11 (WED) – 2018 – NEED TO CONSIDER DATES

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