

nd state board of psychologist examiners

402 East Main Avenue, Suite 5 - Bismarck, ND 58501

Monday, January 8, 2018 @ 12-1:15pm CT

AGENDA

1. **Call to Order & Attendance** (Dr. Haugen, Presiding)
2. **Mission Statement - Purpose and mission.** The purpose of the board of psychologist examiners is to regulate the practice of psychology, as defined through the legislative authority of North Dakota Century Code chapter 43-32, in the interest of and to preserve and protect the health, safety, and welfare of the public.
3. **BOARD BUSINESS**
 - a. **Complaints***
 - i. Complaints/Investigator Updates (Dr. Kuchler)
 1. Dr. Baer
 2. Dr. Darveaux
 - ii. Discipline (Dr. LaRocque)
 1. Dr. Benson
 - iii. Business Items
 1. Dr. Flemmer (Dr. Adams Larsen)
 2. Procedure for monitoring discipline compliance
 - b. **Applications Coordinator*** (Dr. Ulven)
 - i. Sit for EPPP
 - ii. Sit for Oral Exam
 1. Dr. Byrne (LP)
 - iii. For Limited Practice
 1. Dr. D’Orazio (LP; Dr. Kolstoe)
 - iv. Open Application Files Needing Board Action or Discussion
 1. Mr. Hill (ABA)
 2. Dr. Donohue (LP)
 - v. Provisional License Status letters issued since last meeting
 1. Dr. Herting (LP)
 - vi. List of Application Initiation Forms Received since last meeting
 1. Dr. Herting (LP): forwarded to ASPPB
 - vii. List of Supervision Notification Forms Received since last meeting (Dr. Haugen)
 1. Dr. Tillman (Dr. Whitcomb)
 - viii. Business Items
 1. Mr. Daniels: 2018 Renewal application (see Basecamp for his response to Board inquiry)
 2. Procedure to address open files (application initiation form but no PLUS application; see list and recommended procedure in Basecamp)
 - c. **Legislative Coordinator** (Dr. Kolstoe)
 - i. Health Services Committee meeting (January 3, 2018)
 - ii. NDAC Rulemaking
 - d. **Continuing Education Coordinator** (Dr. Boomgaarden)
 - i. Consent Agenda (in Basecamp)
 - e. **Outreach/Training Coordinator** (Dr. Adams Larsen)

Meeting Information: The public is welcome to attend any meeting of the NDSBPE. Participation during a meeting is by invitation of the Board only. If this is a regularly scheduled meeting, additional topics may be added to the agenda at the time of the meeting. If this is a special or emergency meeting, the governing bodies discussion will be limited to the topics listed on the agenda.

***Executive Session Information:** This item may/must be discussed in an executive session. The legal authority for closing this portion of the meeting is one of the following North Dakota Century Code section(s) § 43-32-27.1 (discussion of patient records); § 44-04-18.8 (administration of examinations); or § 44-04-19.1 (consultation with Board attorney).

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- i. Proposed compact between SD and ND (see documents in Basecamp)
 - ii. Outreach Updates
 - 1. Meeting with UND for educational presentation
 - 2. Outreach with UND psychology department
 - iii. Upcoming Training
 - 1. FARB Forum – January 25-28 (Coronado, CA): Dr. Adams Larsen attending (Mr. Schaibley not attending)
 - 2. ASPPB – April 12-15 (Savannah, GA): Dr. Boomgaarden attending
 - 3. CLEAR – Investigator training
 - f. **Examination Coordinator*** (Dr. Haugen)
 - i. Oral Exams (January 17, 2018)
 - ii. Discussion of PRE exam coordination, development, and format
 - g. **Board Office Coordinator** (Dr. Haugen)
 - i. Monthly Status Report – (#Calls, #Emails, #Verifications, #Applications, etc.): begin to collect data January 2018
 - ii. General Board Office functioning
 - iii. Forms utilized by the Board Office (see email from Dr. Kolstoe)
 - 1. Notification of Supervision Relationship: applicability to RABAs
 - 2. ABA North Dakota Coursework (ASPPB; see Basecamp)
 - iv. Meeting Minutes to be approved (see documents in Basecamp)
 - 1. November 10, 2017-Board Office Meeting
 - 2. November 17, 2017-Board Office Meeting
 - 3. November 20, 2017-Board Meeting
 - 4. December 8, 2017-Board Office Meeting
 - 5. December 13, 2017-Renewal Meeting
 - 6. December 15, 2017-Board Office Meeting
 - 7. December 18, 2017-Board Meeting
 - 8. December 22, 2017-Board Office Meeting
 - v. Monthly Finance Report (see document in Basecamp)
 - vi. Board Audit Updates
 - h. **Budget Coordinator** (Dr. Kolstoe)
 - i. Budget of 2017-2018 (review document in Basecamp)
- 4. NEW BUSINESS**
- a. General items to address
 - i. Board transitions (Dr. Haugen)
 - ii. ASPPB supervision guidelines (Dr. LaRocque)
 - b. Inquiry Items
- 5. SPECIAL TOPICS**
- a. School Psychology (Dr. Kolstoe) – potential outreach collaboration with NDBCE (Dr. Adams Larsen)
 - b. DoH Autism Advisory Group (Dr. Boomgaarden)
 - c. Child Support Enforcement Meetings (Dr. Adams Larsen/Mr. Schaibley)

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6. Other Business Arising – time permitted
7. Adjourn

Next Board Regular Meetings (noon CT to 1:15 pm):

2018 DATES: FEB 12, MAR 19, APR 16, MAY 21, JUNE 18, JULY 16 - 17 (BOARD RETREAT?), AUG 20, SEPT 17, OCT 15, NOV 26, DEC 17

Board Office Meetings:

2018 DATES: JAN 12, JAN 19, JAN 26

Oral Exams:

2018 DATES: JAN 17 (WED), APR 18 (WED), JULY 25 (WED), OCT 17 (WED)

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